



**RESIDENCE AGREEMENT**  
**For East Campus Houses**

**DEFINITIONS:**

**Abandoned Goods** - Goods left at the Premises by a Resident who has

- a. abandoned the Premises, or
- b. vacated the Premises and whose tenancy has expired or been terminated.

**East Campus Houses** - Shared houses located in East Campus Village.

**Landlord** - The Governors of the University of Alberta.

**Premises** - A study bedroom and the common areas associated with the study bedroom at the University of Alberta, Edmonton, Alberta. The term "Premises" includes all furnishings, appliances, fixtures and facilities, if any, now or hereafter placed in or upon the said building by the Landlord, bedroom and common areas with other Residents of the building in which the bedroom is located, the interior portion of said building or other leased premises, together with all exterior balconies, yard area and walkways designated by the Landlord from time to time as common areas for the common or joint use and benefit of the Residents of said buildings.

**Rent** - Rent, room rates, associated fees, residence fees, Internet, interest, repair, cleaning and garbage removal fees, furniture replacement fees, improper move-out fees, key/lock change fees, proximity card replacement fees, legal fees, insufficient funds fees, re-rental fees and late payment fees (hereinafter collectively referred to as "Rent").

**Residence** - The building in which the Premises are located.

**Resident** - The person who has executed this Residence Agreement with the Landlord.

**Residence Deposit** - Money given by the Resident to the Landlord upon acceptance of the Room Offer, in order to reserve a space. Upon possession the Residence Deposit is then held by the Landlord and can be applied against damage caused by the Resident and any amount owed, and not paid at the end of the Term. Upon completion of the Term the remaining balance will be refunded to the Resident.

**Shared Unit** - A Shared Unit is a house with multiple bedrooms, each of which are rented on an individual basis contracted to a maximum of one (1) Resident per bedroom.

**Visitor/Guest** - A person who occupies the Premises for a period of time not exceeding more than three (3) consecutive days within one (1) month up to a maximum of ten (10) days in any four (4) month period.

**TERMS AND CONDITIONS**

The Resident acknowledges reading this entire document and agrees to comply with all the terms and conditions as outlined in this Residence Agreement, as well as any [Community Standards and House Rules](#) that may be provided to the Resident. The Residence Restorative Justice process is the preferred process for dealing with any alleged violations of this document or harms to other residents, except in cases involving the health, safety and security of residents. The Resident acknowledges that failure to positively contribute to the community or to observe any terms and conditions of this Residence Agreement, including failure to pay Rent, may lead to termination by the Landlord.

All Fee References in this Agreement are in Canadian Dollars.

## **THE LANDLORD AND THE RESIDENT AGREE AS FOLLOWS:**

### **1. PREMISES**

Subject to the terms of this Residence Agreement, the Landlord hereby gives the Resident the right to occupy the Premises for the Term, as defined in Clause 2, below, and the Resident accepts from the Landlord the right to occupy the Premises for the Term.

### **2. OCCUPANCY DATES**

Unless otherwise expressly agreed to in writing by the Landlord or unless terminated earlier in accordance with the terms of this Residence Agreement, the term of this Residence Agreement (the "Term") shall be as follows:

- a. beginning with the start date stated in the Confirmation Letter provided to the Resident and continuing on a month to month basis.

The Resident understands that the maximum Term permissible for the Premises is equivalent to four (4) full years unless explicitly agreed to otherwise by the Landlord in writing at the Landlord's sole and absolute discretion.

### **3. ACCOMMODATION**

- a. Room Assignment

The Landlord will assign rooms in accordance with the current assignment practice set by Residence Services. The Landlord reserves the right to transfer or move Residents when deemed necessary. Residents failing to arrive within 48 hours of the specified move-in date, without informing Residence Services of the delay, will lose their room assignment.

- b. Residence Deposit

Upon reservation of a space, the Resident must pay the required Residence Deposit and contract fees as specified in the Confirmation Letter in order to reserve the Premises. Failure to pay the required fees by the date specified in the Confirmation Letter will result in the cancellation of the room assignment and the residence application.

- c. Rates

All rates are subject to change. Every effort is made to ensure the rates published are correct and current. In the event of a discrepancy between the official rates and the rates published, the official rates shall prevail.

- d. Room Transfers

Room transfers during the academic year will only occur if deemed necessary and the decision is left solely at the discretion of the Landlord. All transfers will result in a fee as noted on the Transfer Request Form. Approved transfer requests must be coordinated by the Landlord.

- e. Shared Accommodation

If a Resident of a Shared Unit vacates prior to the end of the Term, Residence Services will conduct an inspection of the vacated space within ten (10) business days of the Resident's vacate date. The Landlord may assign the empty space at any time and reserves the right to relocate a Resident living in Shared Unit, to another unit within the Residence or within an alternative residence building.

- f. Maximum Occupancy

Each bedroom in the Premises is restricted to a one-person maximum occupancy.

### **4. PAYMENTS**

Rent shall be paid on the first calendar day of the month. Rent shall be paid by cash, Visa, MasterCard, American Express, Debit or cheque. Should the Resident pay the Rent with post-dated cheques, such cheques shall be delivered to the Landlord on or before the commencement date or the date of execution of this Residence Agreement, whichever is earlier, and the Resident will replace or provide subsequent post-dated cheques thereafter. The Resident will not be

reminded to pay the Rent if post-dated payments run out. Failure to pay Rent by the 1<sup>st</sup> of each month may result in a Late Payment Fee.

Outstanding Rent owing, without a previously agreed payment plan, is considered a substantial breach of this Residence Agreement and may result in Termination by Landlord (as per Clause 12 of this Residence Agreement).

## **5. LIABILITY FOR RENT AND OUTSTANDING ACCOUNTS**

The Resident shall pay to the Landlord interest at a rate equal to one-and-a-half (1.5) percent per month (18% per annum) on all outstanding Rent or other amounts payable by the Resident to the Landlord.

- a. If for any reason it is necessary to calculate the Rent for a period of less than one month, the same shall be calculated on the basis of 1/30 of the Rent being payable for each day of the month. In the event the commencement date occurs other than on the first day of the month, the first instalment of Rent paid by the Resident in accordance with Clauses 4 and 5 shall be based on the period from the commencement date and including the last day of the month in which the commencement date occurs.
- b. If the Resident does not take possession of the Premises or breaches any term, condition, or covenant of this Residence Agreement, prior to taking possession of the Premises, one month's rent as per Clause 4 will be forfeited by the Resident to the Landlord.

## **6. RESIDENCE DEPOSIT**

The Resident's Residence Deposit is to be held with the Landlord as a reservation fee prior to move-in. (For cancellation policies on the Residence Deposit, visit [residence.ualberta.ca](http://residence.ualberta.ca)). At the end of the Term, or upon early termination of this Residence Agreement, the Residence Deposit shall be returned to the Resident by the Landlord after application of the Residence Deposit toward payment of the cost of cleaning the Premises, the cost of repairing damage which occurred to the Premises during the Term of this Residence Agreement, and/or toward payment of outstanding Rent.

## **7. UTILITY CHARGES**

The Landlord will pay for water, sewage, power, heat and all property taxes relating to the Premises, and the Resident will pay any and all other applicable charges.

## **8. ADDITIONAL COVENANTS**

The Resident will:

- a. use the Premises for residential purposes only and ensure that no pets or other animals, illegal drugs, illegal drug paraphernalia, flammable substances or hazardous materials (including, but not limited to, candles and incense), or appliances that pose a fire risk (including, but not limited to, deep fryers and gas-based single element burners) are allowed in or on the Premises.
- b. ensure that no firearms, weapons (including but not limited to air soft or paintball recreational guns, knives, swords or martial arts weaponry) or replica weapons are allowed in or on the Premises. Possession of any weapon or replica weapon (without the express prior written consent of the Landlord) is considered a substantial breach of this Residence Agreement and may result in immediate eviction.
- c. not perform illegal acts or carry on an illegal trade, business or occupation in the Premises or in the Residence.
- d. not permit Visitors/Guests to stay in the Premises for longer than as set out in the definition above. Before a Visitor/Guest is permitted to stay in a Shared Unit, the Resident must obtain express written permission from each of the Resident's roommates.
- e. ensure all Visitors/Guests of the Resident comply with all policies, procedures, and expectations communicated by the Landlord. The Landlord reserves the right to revoke visiting privileges of any individual at the sole discretion of the Landlord.
- f. limit the sleeping area to the bedroom(s).
- g. keep the Premises in a clean, neat and tidy condition and in good repair (including in compliance with all fire, health

and insurance requirements); reasonable wear and tear is expected.

- h. surrender the Premises in a clean, orderly and habitable state, reasonable wear and tear excepted, and pay any improper move-out fees, insufficient fund fees and/or late payment fees, as published and amended from time to time on the Landlord's website.
- i. comply with all applicable federal, provincial, and municipal legislation and refrain from any act and not permit others to commit any act which may or could constitute a nuisance or a disturbance to neighbours or other Residents or cause damage to adjoining premises, the Premises or the Residence.
- j. give the Landlord immediate written notice of any breakage or damage in or to the Premises, or the Residence, including but not limited to, any breakage or defect in water pipes, fire alarm systems, gas pipes, heating or air conditioning equipment, appliances, furniture or fixtures.
- k. obey and observe the [Community Standards and House Rules](#) (see Clause 9).
- l. not, in any significant manner, interfere with the rights of either the Landlord or other residents in the Premises and Residence.
- m. not endanger persons or damage property in the Premises and Residence.
- n. not physically or verbally abuse, assault, or threaten the staff of the Landlord or any other students, residents or guests.
- o. cooperate with University processes and procedures to ensure timely resolution of issues.
- p. report any open and vacant rooms/units to Residence Services.
- q. not enter or store personal belongings in a room/unit that is unlocked, including a room within the Premises.
- r. give the Landlord immediate written notice of the presence of mice, bedbugs, cockroaches, pharaoh ants, or any other pests within the Premises, and comply with any pest control treatment instructions and procedures provided by the Landlord.
- s. alert Residence Services and (where applicable) any roommates in the event the Resident is going to be away for a period of seven (7) days or more.
- t. not conduct or arrange with a contractor any repairs, renovations or modifications to any pre-existing structure, wiring or plumbing in the Premises.
- u. not install, store, use or allow third parties to install washing machines, clothes dryers, air conditioners, dishwashers, bidets or any other appliance not previously approved in writing by the Landlord.

## **9. COMMUNITY STANDARDS AND HOUSE RULES**

As part of their obligations, the Resident agrees to adhere to and comply with all [Community Standards and House Rules](#) and all relevant policies and procedures of the University of Alberta, including but not limited to, the [Code of Student Behaviour](#), the Application, the [Information Technology Use and Management Policy](#), the [Sexual Violence Policy](#), and the various policies, rules and regulations made from time to time by the Landlord (collectively the "Community Standards and House Rules"). The Community Standards and House Rules, as made, amended or supplemented by the Landlord from time to time, are incorporated by reference as part of this Residence Agreement and are enforceable as part of this Residence Agreement. By agreeing to this Residence Agreement, the Resident acknowledges that it is the Resident's responsibility to become familiar with the Community Standards and House Rules, which are updated and published on the Residence Services website.

## **10. STUDENT STATUS AND EMPLOYMENT BY LANDLORD**

The Resident represents and warrants to the Landlord that throughout the Term of this Residence Agreement, the Resident satisfies one of the following pre-conditions to this Residence Agreement:

- a. the Resident is registered as a full-time student (as defined by the Office of the Registrar) at the University of Alberta;

or

- b. the Resident is otherwise approved by the Landlord, in the Landlord's sole and absolute discretion, it being understood that full-time students at the University of Alberta are given priority with respect to available accommodation.

If the Resident fails to maintain full-time student status or status expressly approved by the Landlord at the time of the assignment to the Premises, the Resident shall immediately notify the Landlord in writing of the change in status. The Landlord will also conduct periodic checks on the student status of all Residents during the Term. Failure to maintain student status constitutes a substantial breach by the Resident of this Residence Agreement, and may result in Termination by Landlord (see Clause 12).

In addition to the above, if the Resident is employed by the Landlord in a student leadership role and ceases to be employed in that role during the Term, the Landlord may, in its sole and absolute discretion, require the Resident to move to a different unit or residence.

#### **11. TERMINATION OF TENANCY BY RESIDENT AFTER TAKING OCCUPANCY**

- a. The Resident may terminate this Residence Agreement by giving the Landlord written notice of their intention to do so (using the "Notice to Vacate" form) on or before the first day of the tenancy month to be effective on the last day of that tenancy month. The Resident shall be obligated to pay Rent up to and including the effective date of termination. The Resident will be required to meet with Residence Services staff when completing the Notice to Vacate form. Failure to submit a Notice to Vacate by the first day of the intended vacate month will result in an insufficient notice fee in addition to all other amounts owing.
- b. The Resident must move out of the Premises and return all keys and access cards where applicable before 12:00 noon on the date indicated on the Notice to Vacate and no later unless previously agreed to in writing by the Landlord. Failure to return all keys and access cards will result in the Resident being charged an improper move out fee in addition to all other applicable charges and amounts owing.

#### **12. TERMINATION BY LANDLORD**

If the Resident fails to adhere to the [Community Standards and House Rules](#), or fails to perform and observe any of the terms or conditions of this Residence Agreement, the Landlord, at its option and in its sole discretion, may terminate the Term created by this Residence Agreement upon giving the Resident written notice of the Landlord's intention to do so, to take effect within no less than forty-eight (48) hours from receipt of a Notice to Vacate from the Landlord. Notwithstanding the foregoing, a Resident may be immediately evicted from the Premises and Residence for reasons including but not limited to assault of any kind, any offence resulting in a criminal charge, any destruction of property, or if the Resident is deemed a safety concern for the community. The Resident is liable to pay all legal costs incurred by the Landlord in enforcing the provisions of this Residence Agreement including obtaining possession of the Premises.

#### **13. DAMAGE AND CLEANING CHARGES**

The Landlord may, at its option and in its sole discretion, make any repairs to the Premises that it considers necessary or appropriate.

Repairs carried out by the Landlord that are necessary due to the willful act(s) or negligence of the Resident or anyone permitted by the Resident to be upon the Premises, or Residence or for whom the Resident is responsible, shall be carried out by the Landlord at the expense of the Resident or residents, where the offending individual(s) cannot be identified. Charges for damages shall be paid by the Resident to the Landlord within fourteen (14) days following demand by the Landlord. Damages and/or cleaning assessed during the Term of this Residence Agreement or at move-out where the offending individual(s) cannot be found will be divided and charged out to all residents within a wing, a floor, a building or a Residence, at the discretion of the Landlord.

#### **14. SMOKING REGULATIONS**

The Premises and the Residence are designated non-smoking areas. Smoking, of any substance, within the Premises or anywhere else in the Residence is strictly prohibited. Smoking is also prohibited within ten (10) meters of doors, windows and fresh air intakes of Residences. Pursuant to University of Alberta policy, these smoking regulations also apply to e-cigarettes.

#### **15. SMUDGING IN RESIDENCE**

As a Treaty 6 territory, students in University of Alberta residences may pray/smudge in their rooms as per the University's [Ceremony \(Smudging\) Guidelines](#).

#### **16. UNIT CONDITION REPORT**

Within seven (7) days of the Resident taking possession of the Premises, the Resident shall complete a Unit Condition Report detailing the condition of the Premises. At the expiration or earlier termination of this Residence Agreement, the Landlord and the Resident (upon request) shall complete an additional Unit Condition Report on or within seven (7) days after the Resident gives up possession, and such report shall be conclusive evidence of the state of the Premises at the expiration or termination of the tenancy.

#### **17. LANDLORD'S RIGHT OF ENTRY**

Landlord authorized personnel will enter the Premises without prior notification if there are reasonable grounds to believe that an emergency requires the Landlord to enter the Premises, or that the Resident has abandoned the Premises. For all other reasons, including the completion of maintenance repairs requested by the Resident through the submission of a Maintenance Request, the Landlord will provide the Resident with twenty-four (24) hours' notice.

#### **18. INSURANCE**

It is strongly recommended that the Resident take steps to ensure that all of the Resident's personal effects in the Premises (including all Residence buildings) are covered for all risks of physical loss or damage by their own personal tenant's insurance policy. The Resident is urged to obtain personal insurance that covers:

- a. All risks of physical loss or damage to the Resident's own personal property; and
- b. The Resident's legal liability for causing physical loss or damage to the property of others, University property, or for causing bodily injury to others.

Insurance may be available as an extension of the Resident's family's home insurance policy or, if this is not an option, the Resident should obtain his or her own personal tenant's insurance policy. Pursuant to this Agreement, the Landlord will not be responsible for any loss or damage incurred to the Resident's personal effects.

#### **19. INDEMNIFICATION PROVISION**

Notwithstanding any other provision of this Residence Agreement, the Resident shall be liable to the Landlord for and shall indemnify and hold harmless the Landlord from and against any and all liabilities, claims, suits, costs, damages, amounts penalties and expenses (and without limiting the generality of the foregoing, any direct losses, costs, damages, and expenses of the Landlord including costs as between a solicitor and his own client) of any nature whatsoever which may be brought or made against the Landlord, or which the Landlord may pay or incur as a result of or in connection with:

- a. any breach, violation, or nonperformance of any covenant, condition, or agreement in this Residence Agreement set forth and contained on the part of the Resident to be fulfilled, kept, observed, and performed;
- b. any damage to property, including property of the Landlord, occasioned by the Resident or their Visitor/Guest or by their use or occupation of the Premises, common areas or Residence; or
- c. any injury to person or persons, including death resulting at any time therefrom, occasioned by the Resident or their Visitor/Guest or by their use or occupation of the Premises, or Residence, such indemnity and save harmless to survive the expiration or termination of the tenancy hereunder. For the purposes of this Clause, Visitor/Guest means anyone permitted by the Resident to be upon the Premises, common areas, and Residence or for whom the Resident is responsible.

#### **20. FORCE MAJEURE**

To the extent that the Landlord is unable to fulfill, or is delayed or restricted in fulfilling its obligations under this Residence Agreement by any cause beyond its control, the Landlord shall be relieved from the fulfillment of its obligations hereunder. For the purposes of this Residence Agreement, force majeure shall mean a cause or event that is not reasonably foreseeable or otherwise beyond the Landlord's control including, but not limited to, fires, floods, earthquakes, tornadoes, and other acts of God, or acts of war. Additionally, and without restricting the generality of the foregoing, the University shall not be responsible for failing to meet its obligations under this Residence Agreement due to a strike by its employees, a lockout of employees by the University and/or any other form of job action or labour unrest, intervention by civilian or military authorities or governmental legislation.

## **21. WAIVER**

Failure of the Landlord to exercise any right given it under the terms of this Residence Agreement shall not be construed as a waiver by the Landlord of that right or breach or of any subsequent breach by the Resident. Violation of this Residence Agreement will be dealt with as a breach of this Residence Agreement.

## **22. LIABILITY OF LANDLORD**

The Landlord, its agents, servants and employees shall not be liable or responsible in any way for:

- a. any loss, injury, death or damage to persons, or property belonging to the Resident or to any other person including any property entrusted to the care or control of the Landlord, its agents, servants, or employees; or
- b. any consequential or indirect damages or personal or consequential injury of any nature whatsoever that may be suffered or sustained by the Resident, any agent or invitee of the Resident or any other person who may be upon the Premises, common areas, adjoining premises, the Residence or the property of which the Premises forms a part; as a result of any cause whatsoever, including without limitation, negligence, willful misconduct or gross neglect of the Landlord its agents, servants, employees, or contractors.

## **23. ABANDONED GOODS**

The Landlord is not responsible for Abandoned Goods. The Landlord will dispose of Abandoned Goods as per the specified process adopted by the Landlord. Any costs incurred by the Landlord to move, store and/or dispose of the Abandoned Goods will be charged to the Resident(s).

## **24. NOTICES**

Any notice by the Resident to the Landlord shall be sufficiently given if delivered in writing to Residence Services, University of Alberta, Edmonton, Alberta, T6G 2H6, or to such other address as might be designated in writing by the Landlord from time to time. Any notice by the Landlord to the Resident shall be sufficiently given if delivered to the Resident at the Premises or as outlined in the University of Alberta [Electronic Communication Policy for Students and Applicants](#).

## **25. RESIDENCE ASSOCIATION FEE**

Upon becoming a Resident hereunder, if applicable, the Resident becomes a member of the Residence Association, and must pay such fees as are determined by the Students' Union and/or Residence Association, and approved by the Board of Governors. Such fees are paid by the Resident to the Landlord in trust for the Students' Union upon acceptance of the residence reservation.

Residents who would like to terminate membership may contact their Residence Association or Students' Union directly. The Landlord shall not be responsible for processing any refund of Residence Association fees collected pursuant to this Agreement to which the Resident may be entitled. Any such refund must be obtained through the Residence Association or Students' Union directly.

By signing this Residence Agreement, you consent to and agree that the Landlord may share your contact information with your respective Residence Association through the Students' Union.

Further information about the Residence Associations and the Students' Union can be found at [www.residence.ualberta.ca/current-residents/residence-associations](http://www.residence.ualberta.ca/current-residents/residence-associations).

## 26. ELECTRONIC CONTRACT AND GOVERNING LAW

The Resident acknowledges that they have reviewed this Residence Agreement and any applicable policies and procedures including the [Community Standards and House Rules](#) and that this Residence Agreement meets the requirements for electronic contracting in the jurisdiction where the Premises is located and they expressly acknowledge receipt of a copy of this Residence Agreement. The Resident expressly consents to contracting electronically with the Landlord. The parties have required that this Residence Agreement and all documents relating thereto be drawn up in English. Les parties ont demandé que cette convention ainsi que tous les documents qui s'y rattachent soient rédigés en anglais. This Residence Agreement shall be governed by the laws in force in the Province of Alberta and the laws of Canada applicable therein.

## 27. UNIVERSITY WIRELESS SERVICE

University Wireless Service (UWS) is broadcast in all University of Alberta residence buildings (except Newton Place, Michener Park and East Campus Village Houses). The Resident agrees that any student owned or third party device interfering with the UWS signal must be switched off. Residents that choose to subscribe to a third party Internet Service Provider (ISP) are instructed to ensure that the wireless feature of the third party router or switch must be turned off at all times.

## 28. INVALIDITY

If any term, covenant, or condition of this Residence Agreement is found to be invalid or unenforceable, the remainder of this Residence Agreement shall not be affected thereby and shall be enforceable to the extent permitted by law.

## 29. GENDER LANGUAGE AND JOINT/SEVERAL LIABILITY

Whenever the plural is used the same shall be construed as meaning the singular and vice versa. In cases where gendered language is used, the masculine shall be construed as meaning the feminine as the sex or context requires; the masculine or feminine shall also be construed as meaning non-binary gender identities as appropriate. If this Residence Agreement is entered into by more than one person, all covenants and agreements in this Residence Agreement shall apply jointly and severally.

This document was produced by Residence Services, University of Alberta, Edmonton, Alberta Canada T6G 2H6 Revised March 2019.

*The personal information requested as part of the Residence application process has been collected under the authority of Section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act and will be protected under Part 2 of that Act. It will be used for the purpose of administering student housing and upon graduation for alumni engagement and philanthropic activities. Questions concerning the collection, use, or disposal of this information should be directed to our FOIPP Liaison Officer at [housing@ualberta.ca](mailto:housing@ualberta.ca)*

**By clicking "I Agree" in the online Confirmation Contract, I agree to all of the terms and conditions of the Lease Agreement, the Community Standards and House Rules, the application procedures and the cancellation policy.**

By clicking "I Agree" in the online Confirmation Contract, I am affirming that the Landlord will not be responsible for any loss or damage incurred to my personal effects and that it would be my sole responsibility to obtain and maintain a personal tenant's insurance policy.

**If you DO NOT agree and have questions with respect to any of these terms and conditions and policies, DO NOT click "I Agree" and contact Residence Services immediately at [housing@ualberta.ca](mailto:housing@ualberta.ca).**

**By clicking "I Do Not Agree" my room reservation will be lost and this agreement will be null and void.**